

January 5, 2007

MEMORANDUM FOR: Management and Organization Division
Office of the Chief Financial Officer/Chief
Administrative Officer

FROM: Nicholas Leivers /s/
Director, Management and Organization Division

SUBJECT: Certification of NWSI 1-803, Records Management, dated
September 29, 2003

The Management and Organization Division reviewed National Weather Service Directive (NDS) 1-803, Records Management, and certifies it current, requiring no updates during its biennial review cycle.